**Governing Board Member Application and Questionnaire**

Please complete entire form and submit to: savedbynatureeducation@gmail.com

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| --- | --- | --- | --- |
| **Personal** | | | |
| First MI Last | | | Familiar |
| Address | | | |
| Home Phone | Work Phone | Cell Phone | E-mail |
| Employer | | | Title |
| Employer Address | | | |
| Type of business or organization | | | |

|  |  |
| --- | --- |
| **Education** | |
| Institution | Degree and Major |
| Institution | Degree and Major |
| Institution | Degree and Major |
| Institution | Degree and Major |

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| --- | --- | --- |
| **Please list your past and present memberships on boards, committees and organizations.** | | |
| Organization | Role/Title | Date of Service |
| Organization | Role/Title | Date of Service |
| Organization | Role/Title | Date of Service |
| Organization | Role/Title | Date of Service |
| Please list notable achievements in your service to above organizations: | | |
| Please describe your other volunteer experience: | | |
| Please list your fundraising experience: | | |
| Board members play a key role in essential fund development of a nonprofit organization.  Saved By Nature looks to raise 10% of its revenue annually to meet the needs of the community. What amount do you comfortably feel you can contribute through fundraising?  Please explain: | | |
| As a board member would you be able to provide Saved By Nature no-cost or discounted access to any valuable services through your profession or relationships? | | |
| Who recommended you for a Saved By Nature board position? | | |
| Why are you interested in serving as a Saved By Nature member? | | |
| We respect and strive to be inclusive of all regardless of race, age, gender, sexual preference or religious beliefs. Is this a situation comfortable for you? | | |

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| Please mark the skills and/or interest you bring to our board: | | | | | | |
|  | Human Resources |  | Business Management |  | Accounting |  |
|  | Event Planning |  | Grant Writing |  | Fundraising |  |
|  | Nonprofit Experince |  | Law/Legal Issues |  | Banking |  |
|  | Program Development and Evaluation |  | Information Technology |  | Web Design |  |
|  | Public Relations |  | Strategic Planning |  | Membership Growth |  |
|  | Marketing/Social Media |  | Campaign Planning |  | Administration |  |
| Other unique talents or skill sets you bring as a board member? | | | | | | |

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| Time commitment: Board meetings are held bi-month for usually 2 hours. Two meetings are in person and 4 are video conferencing. In addition, board members are asked to attend 2 special events throughout the year and to participate on a committee. Are you willing to commit? |

|  |  |  |
| --- | --- | --- |
| **Please list three references:** | | |
| Name | Relationship | Phone Number |
| Name | Relationship | Phone Number |
| Name | Relationship | Phone Number |

**Board Members Expectations**

**To help Saved By Nature be successful and to be a valued board member, I will keep the**

**following as my expectations:**

I am responsible for the stability and development of Saved By Nature. As a member of the Governing Board, I pledge to help carry out the mission of the Association.

I am responsible to review, approve, and monitor the annual budget.

I am responsible to take an active role in fundraising for the organization. Along with my other board members accept the responsibility of meeting the annual campaign goal as

established in the budget.

I am responsible to understand the legal aspects of the organization and to ensure proper insurance coverage and policies established and to monitor implementation of these policies.

I agree to give annually what is for me a substantial financial donation - optional.

I understand that board service will involve a commitment of my personal time, talent and energy.

I will be active on one committee – two is optional.

I understand that my attendance at board and committee meetings is crucial to the progress of the branch and will commit to be present 75% of the time.

I understand that the day to day operation of the branch is the responsibility of the staff.

I agree to keep confidential any sensitive information shared at board or committee meetings, or in conversations with staff or other board members.

As a member of the branch board, I pledge to carry out this agreement to the best of my ability and to trust and encourage my fellow board members to do likewise.

**Saved By Nature Staff Support to the Board**

Saved By Nature staff will provide me with appropriate financial information that allows me to make sound fiscal decisions which ensures the association’s financial health.

Saved By Nature staff will provide statistical and analytical reports on the membership, programs and services of Saved By Nature to aid board members in making informed policy decisions.

These responsibilities I accept in good faith as a member of the Saved By Nature Governing Board.

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Board Member Signature Date